**CELINA CITY SCHOOLS**

**INTER-DISTRICT OPEN ENROLLMENT**

**PROGRAM**

**2023 – 24 SCHOOL YEAR**

An informational packet for those living outside the school district

requesting to attend the Celina City Schools.

Enclosures:

Board Policy

Parent Information Sheet

Open Enrollment Application

Celina City Schools, 585 E. Livingston Street, Celina, OH 45822

**POLICY**

5113

ADMISSION OF INTER-DISTRICT TRANSFER STUDENTS

The Board permits any student from any other district in the state to apply and enroll in the District schools free of any tuition obligation, provided that all procedures as outlined in the administrative regulations are met. Requirements include:

1. application procedures, including deadlines for application and notification to students

 or acceptance or rejection and the superintendents of other districts whenever district’s student’s application is approved;

2. procedures for admission;

3. District capacity limits by grade level, school building, and educational program are determined;

4. resident students and previously enrolled district students have preference over first-time applicants;

5. no requirements of academic, athletic, artistic, or any other skill or proficiency;

6. no limitations on admitting students with disabilities, unless service required in an IEP are not available in the district;

7. no requirement that the student be proficient in the English language;

8. no rejection of any applying student because the student had been subject to disciplinary proceedings, except an applicant who has been suspended or expelled by another district for 10 consecutive days or more in the term of which admission sought or in the term immediately preceding the term for which admission is sought and;

9. procedures to ensure maintenance of an appropriate racial balance in the District’s schools.

The District cannot refuse to accept the credits earned by students who have participated in inter-district open enrollment; neither will the Board adopt a policy that discourages resident students from participating in inter-district open enrollment.

Students are ineligible for athletics for one year when they transfer from one school district to another without changing residency. There are exceptions to the ineligibility provisions contained in the Ohio High School Athletic Association Bylaws.

LEGAL REFS.: ORC 3313.97; 3313.98

 Chapter 3327

 OAC 3301-48-02

**CELINA CITY SCHOOL DISTRICT**

 **- Parent Information –**

1. The application for inter-district enrollment must be submitted on the receiving

school district’s official Open Enrollment form which can be found on Final Forms at

 [www.celina-oh.finalforms.com/](http://www.celina-oh.finalforms.com/) or by clicking here.

2. Application must be submitted for each student separately.

3. Applicants should obtain the building principal’s signature on the application form before submitting to the superintendent’s office.

4. Acceptance of students is at the discretion of the superintendent in accordance with the district’s policies and administrative regulations.

5. The Celina City School District is not responsible for transportation of students participation in Open Enrollment unless it is deemed practical and reasonable by the superintendent or designee.

6. Any falsification of information on the application form will render the application null and void.

7. Open enrollment applications will not be accepted once the school year begins, unless the applicant is currently attending the Celina City Schools.

8. Once your child is approved as an open enrollment student with the Celina City School District, parents **MUST** contact the school district of resident and provide enrollment information to that district.

**OPEN ENROLLMENT TIMELINE**

Applications Available: Beginning **April 5, 2023.**

Application Cut-Off – No more applications accepted after **August 1, 2023** (unless the student is currently enrolled in the district.)